

<b>REQUIREMENT FOR TRAINEE</b>
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1. **Department** : ITFM

2. **Year** : 2006                      **Period**: Spring (February-June)

3. **Sector, Section, Group,..** : Development service

4. **Administrative Address** : AE4

5. **Area** : information technology

6. **Objectives<sup>2</sup>**:

Setup an Employee Self Service portal for SAP.

7. **Detailed description of working plan** :

The trainee must speak English. Spanish will be an advantage.  
Knowledge of SAP is an advantage. Knowledge of web development tools and methods is required.

8. **Trainee's tutor** : Willem Groot Bluemink

9. **Signature of Director of Department** : Marc Vanaeken

**Date** :

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<sup>2</sup> Report, presentation, establishment of a procedure, etc..